

<p><b>Meeting Minutes</b>  <b>DES MOINES POLICE FOUNDATION DIRECTOR'S MEETING</b>  December 4<sup>th</sup> 2014 4:00 PM  Des Moines Police Department Large Conference Room</p>
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**Present:** Wayne Corey, George Jacobowitz, Jim Polhamus, Janel Stoneback, Ellie Hooman, Scott Gifford, Chief George Delgado, Jill Andrews (Destination Des Moines).

**Not Present:** Lowell Lucas, Dan Johnson, Monica Cripe.

**CALL TO ORDER 16:03**

**COMMENTS FROM THE PUBLIC:** No members of the public present.

**APPROVAL OF MEETING MINUTES:** Motion made by Jim and seconded by George to approve meeting minutes from April 24<sup>th</sup>, June 5<sup>th</sup>, & August 21<sup>st</sup> 2014. Motion passed unanimously.

**NEW BUSINESS:**

Review of financial state of the Foundation	Director's reviewed the balance sheet of both incoming and outgoing funds in the Foundation's checking account. There was brief discussion, but no concern or issues arose.
Decide on awards and the process for which recipients will be selected for the annual awards ceremony that will be held at the beginning of January in conjunction with the department's quarterly recognition ceremony.	<p>The awards considered were Officer of the year, Volunteer of the year, Civilian of the year, and excellence in leadership. It was decided that we would be reaching out to the local businesses that our officers frequent seeking donations for prizes to the recipient of each award.</p> <p>Ellie will be sending a follow-up email with suggestions for criteria to determine who the recipient of each award will be.</p> <p>Ellie will also be putting together general thank you gifts for all of the Police Officer's as part of the Foundation's recognition efforts. We currently have bags of trail mix, and Janel has offered to add coupons for a free Emerald Smoothie drink for each Officer's gift.</p>
Discuss need to encourage people to select us both for their Fred Meyer/QFC rewards cards, & asking them to use Amazon smile with our Foundation as their selected non-profit.	This was discussed in detail. The only action in addition to director outreach was to make sure there is a link and appeal on the new Foundation website.
Decide how to best use four 1-day park hopper passes that we just received from Disneyland Resort in Anaheim, California.	It was decided that we will have a raffle during the Destination Des Moines Waterland festivities in the summer to help increase the fundraising potential.

	Also, Scott will be reaching out to business contacts with Alaska Airlines to see if they can help get us plane tickets to pair up with the Disneyland tickets to increase the value of the package and allow us to charge more per ticket.
Jill Andrews from Destination Des Moines has offered to assist with website development and community outreach efforts.	Motion was made by Wayne and seconded by Janel to approve the pursuit of a Foundation website with the assistance of Jill Andrews, and also to fund up to \$500 to cover the costs of web hosting, and URLs .com, .net, .org, & .gov.  Motion passed unanimously.

OLD BUSINESS

- Wayne advised that Recology has agreed to do a reoccurring sponsorship of the Police Foundation. We should know in the next few weeks what the amount will be.
- The Des Moines Police Foundation will be assisting in the Police Department’s charitable endeavor. It was decided that the Foundation would accept donations in the form of checks from the public, and once the drive is complete, we would issue the ear marked funding to Harborview Center for Sexual Assault and Trauma (HCSATS) to help fund the program.

GOALS FOR NEXT BOARD MEETING

- Review calendar of City events occurring during 2015, and decide which local events we will be aiming at taking part in.
- Have a formal process created for people to apply for membership with the Foundation, and also for department staff to request funding from the Foundation.
- Discuss whether or not we would like to instate a Chaplaincy Fund, in which the Police Department’s Chaplains would help raise earmarked money to help fund emergency needs of the public. This might include emergency assistance for human trafficking victims, domestic violence victims, and other human interest needs as approved.
- Review IRS 990 for 2014, and proposed budget going into 2015. We also need to set some fundraising goals for the coming year.

NEXT MEETING DATE

March 5<sup>th</sup> 2014 4pm

Des Moines Police Department Public Meeting Room

ADJOURNMENT 5:30 pm