

AGENDA
DES MOINES POLICE FOUNDATION DIRECTOR'S MEETING
November 6, 2018 7:30am
Des Moines Police Department Large Conference Room

Present: Jeff Espeseth, Jehnee Hills, Yvonne Nutting, Myra Harmon, Bonnie Wilkins, Jeana Procter, Denise Hall, Mike Boehmer, Lew Cox, Tad Doviak, Doug Jenkins, Janel, Jessica Vick.

CALL TO ORDER: 7:31am

COMMENTS FROM THE PUBLIC: Chaplin Lew came to explain how chaplaincy funds are used and how they benefit from it. Suicide situation, Chaplin Lew used his own credit to put victims family in hotel for 2 nights. He will be reimbursed through the chaplaincy fund.

APPROVAL OF MEETING MINUTES/TREASURER'S REPORT: Motion made by Janel to approve the minutes, seconded by Bonnie. Rob not present to give a treasurer's report.

NEW BUSINESS

- **Police Banquet** - January 25th- Planning committee needs to schedule a meeting date. Yvonne to email committee for dates.
- **Shop with a Cop** – December 12th. Sign up sheet for officers is out at Terryann's desk. Yvonne reached out to SKFR, Normandy Park and Port of Seattle about attending. Budgeting approximately \$100 a child. Need to get budget finalized.
- **Budget Planning** – meeting hasn't been scheduled for preliminary budget.
- **Insurance** – Scott recommends DNO/directors, managers and officers insurance. Liability insurance for the foundation in regards to profits, losses and spending.
- **Audit** – need to find someone to do an audit. Yvonne will look for a paid CPA to do out audit. We are over the \$10k limit for IRS filing (9-90)
- **Award Nominations** – Last year we used survey monkey. About a third responded and voted. Brainstorming on how to get more participation for voting this year. Doug suggesting electronic and paper ballots. Ballots stay anonymous.
- **Coat Drive for Rotary** – Jan Magnuson contacted Yvonne to see if we could donate coats. Coats are just sitting in storage not being used but could be used at Shop with a Cop. 40 coats have already been in storage for a year. Janel says she can suggest unused coats be returned to the foundation. We don't know what sizes are needed for shop with a cop. Janel to talk with Dan Johnson to have Rotary present during shop with a cop to hand out coats. Rotary needs their coats by Nov 15th (in time for

parent conferences). Jessica made a motion to pass along 30 of the small size coats to Rotary and keep 10 of the larger sizes. Seconded by Tad.

- **Midway Park Update** – Neighborhood clean up on November 18th. Yvonne to send out the flyer and info.

OLD BUSINESS

- **Logo/Brand** – 6 logos were presented. We are requesting Sean to give us 2 or 3 versions of the new logo the board all decided on with a different font. Janel and Jeff suggesting offering the entries \$50 each for honorable mention since we already budgeted \$250 for the winner. Yvonne to contact Dan Johnson to design a certificate. Bonnie made a motion to give \$50 and certificate to each applicant. Seconded by Myra.
- **Members/Board Members/Executive Board Member/Emeritus Members:** Moving Scott and Ellie to emeritus members. They are board member but not voting members. Janel suggested an executive board retreat to restructure our bylaws and the budget. Retreat date set for January 5th at 9am at the station.
- **K-9 Update** – Mike brought Dez in to meet the foundation.
- Tours NW Holiday Lights & Lore Tour soft opening – Jeana brought flyers and shared about a special event offering complementary seats for the foundation.
- Auction Update – Jeana made a motion to spend \$50 and not exceed \$50 to purchase postcards/thank you for auction attendees. Seconded by Myra.

NEXT MEETING DATE

November 6th, 2018 at 07:30am

Des Moines Police Department Public Meeting Room

ADJOURNMENT: