

DES MOINES POLICE FOUNDATION DIRECTOR'S MEETING
May 6, 2019 7:30am
Des Moines Police Department Large Conference Room

PRESENT - Nutting, Wilkins, Harmon, Procter, Espeseth, Commander Jenkins, Chief Thomas, Officer Chevallier, Officer Seaberry, Hall, Stoneback

EXCUSED – Hills, Doviak, Hacke

CALL TO ORDER – Called to order at 0730 by President Nutting.

COMMENTS FROM THE PUBLIC – None

APPROVAL OF MEETING MINUTES – Move to approve by Wilkins, second by Espeseth. Passed.

TREASURERS'S REPORT – Written copies provided by President Nutting for Hills. Account Balances as of May 6, Budget Year General & Admin, Budget Year 2019 Summary.

OLD BUSINESS

Self-Defense Glass – Update by Chevalier. Second session is full. Third class in July. Overwhelming public response. Seaberry brought up the possibility of having a session for the Foundation board members. Attendee must be 12 years old or older, limited to 10 participants. Seaberry and Chevalier to provide pictures for Foundation Facebook page.

Name Badges – Distributed by Wilkins.

Business Cards – Nutting has blank cards for Foundation board members.

Audit – Tabled

Promotional Items for Foundation – Espeseth to check on additional sale items.

Website – Nutting and Doviak will continue to work on updating site.

Letters to Churches/Chaplaincy Fund – Letter to local churches is ready to go out. Espeseth will determine best time to send letter.

Boat Purchase – Chief Thomas advised that this is no longer on the table. He is working with King County Sheriff's Office on this issue.

City Currents Ad – Past discussion about purchasing ad to promote Foundation and auction. Due to cost, discussion about using Waterland Blog and sites for Burién, Normandy Park and Des Moines. Espeseth to research.

NEW BUSINESS

Auction Software “Greater Giving” – Discussion about purchase of software to assist with auction preparation and Greater Giving. Nutting and Proctor stated that they had used the software and felt it would be very beneficial for the Foundation. Discussion. Move to purchase by Wilkins, second by Espeseth. Cost of \$900 for first year. Vote to purchase.

Quick Books for Non-Profits to be used by treasurer. Cost of \$120. Move to purchase by Proctor, second by Stoneback. Passed.

Banquet/Auction – Ongoing discussion about banquet vs. auction/fund raiser and how to increase officer participation. Proctor is checking Four Point as possible auction venue. Proctor has a DJ who will volunteer time. Working on getting a photo booth. Goal is obtain AEDs for all department vehicles. Discussion about how to advertise auction including window clings for vehicles.

Badges/Patches – Commander Jenkins advised new patches have been selected and they are working on new badges.

Foundation and Officers – Overview for Officers - Need to provide information to officers on goals and mission of the Foundation. Provide link to officers. Commander Jenkins provided information on roll call times. Discussion on allocating funds to purchase snacks for officers.

New Member Vote - Tabled

Farmer’s Market – Will have booth on August 24th, need to have promotional items available.

Shop with a Cop at Redondo Fred Meyer – Dec. 10.

CJTC – Nutting brought up possibility of a future tour of CJTC.

Meeting Times – Discussion about changing meeting time. Decision to leave time at 0730.

Officer Magnuson will be retiring in June. Gift card to be purchased to honor her service.

Meeting adjourned at 0827 by President Nutting.

Next meeting – June 4, 2019.

Auction Software “Greater Giving” - UPDATE – Email vote due to price differences - - Total cost is \$895 for the first year (there is a setup fee). If we sign a contract, we will get a discounted rate of \$795 *per year* for the first 5 years.

Email vote was for the Initial Cost of \$895 this year with a contract term of 5yrs costing us \$795 per year. Passed via electronic voting on May 15.